

THE UNIVERSITY OF DODOMA



VACANCY ANNOUNCEMENT

The University of Dodoma has a vision to become “*A centre of excellence in education, training, research, innovation and public services for sustainable and inclusive global development*”. This is possible if among other things, high quality academic staffs are recruited.

The University is located about 8 km east of the City centre, and is accessible by public transport, which is easily available from the City centre. Given the central location of Dodoma, UDOM is strategically positioned to serve applicants around the country and specifically Government and private sector employees living in Dodoma, who hitherto could not find training opportunities in the area. Such employees can comfortably utilize UDOM to combine work and study for their career advancement. Additionally, the geographical location and Dodoma weather render UDOM a convenient place for international students.

The University of Dodoma invites applications from suitably qualified Tanzanians to be considered for immediate employment to fill the following academic posts: -

1.1. TUTORIAL ASSISTANT – SOCIAL WORK (1 POST)

1.1.1. Department of Sociology and Anthropology

1.1.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master’s Degree training programme,
- ii) Undergo an induction course in pedagogic skills for those who had none before,
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training,
- iv) To conduct tutorials, seminars and practicals,
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.1.3. Qualifications and Experience

Holder of three (3) years Bachelor of Arts in Social Work with a minimum GPA of 3.8 out of 5 from any recognized University.

1.1.4. Remuneration - PUTS 1.1

1.2. TUTORIAL ASSISTANT - FINE ARTS AND DESIGN (1 POST)

1.2.1. Department of Arts and Media Studies

1.2.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme,
- ii) Undergo an induction course in pedagogic skills for those who had none before,
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training,
- iv) To conduct tutorials, seminars and practicals,
- v) Assist in research, consultancies and outreach activities,
- vi) To perform any other duties that the relevant authorities may assign.

1.2.3. Qualifications and Experience

Holder of three (3) years of Bachelor Degree in Arts and Design, Fine and Performing Arts (Fine Arts), Fine Arts and Design with a minimum GPA of 3.8 out of 5 from any recognized University.

1.2.4. Remuneration - PUTS 1.1

1.3. ASSISTANT LECTURER– POLITICAL SCIENCE (1 POST)

1.3.1. Department of Political Science and Public Administration

1.3.2. Duties and Responsibilities

- i) To undergo an induction course in pedagogic skills for those who had none before.
- ii) To carry out lectures, and conduct tutorials, seminars and practicals for undergraduate programmes.
- iii) To prepare and present case studies.
- iv) To conduct and publish/disseminate research results.
- v) To recognize students having difficulties, intervene and provide help and support.
- vi) To participate in consultancies and community services under supervision.
- vii) To attend workshops, conferences and symposia.
- viii) To perform any other duties that the relevant authorities may assign.

1.3.3. Qualifications and Experience

Holder of a Master's Degree in Political Science or International Relations with a minimum GPA of 4.0 out of 5.0 from a recognized university, and holder of three (3) years bachelor's degree in Political Science or International Relations with a Minimum

GPA of 3.8 out of 5 from any recognized University with a minimum GPA of 3.8 out of 5 from any recognized University.

1.3.4. Remuneration - PUTS 1.1

1.4. TUTORIAL ASSISTANT - DISASTER RISK MANAGEMENT (1 POST)

1.4.1. Department of Geography and Environmental Studies

1.4.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.4.3. Qualifications and Experience

Holder of three (3) years Bachelor Degree in Disaster Risk Management or Bachelor of Environmental Disaster Management or Bachelor of Disaster Management with a minimum GPA of 3.8 out of 5 from a recognized University.

1.4.4. Remuneration - PUTS 1.1

1.5. ASSISTANT LECTURER – KISWAHILI (1 POST)

1.5.1. Department of Kiswahili

1.5.2. Duties and Responsibilities

- i) To undergo an induction course in pedagogic skills for those who had none before.
- ii) To carry out lectures, and conduct tutorials, seminars and practicals for undergraduate programmes.
- iii) To prepare and present case studies.
- iv) To conduct and publish/disseminate research results.
- v) To recognize students having difficulties, intervene and provide help and support.
- vi) To participate in consultancies and community services under supervision.
- vii) To attend workshops, conferences and symposia.
- viii) To perform any other duties that the relevant authorities may assign.

1.5.3. Qualifications and Experience

Holder of Master Degree in one of the following fields: Master of Kiswahili, Master of Kiswahili Linguistics and Master of Translation and Interpretation with at least a GPA of 4.0 out of 5 from any recognized University and Bachelor Degree in the following fields: Bachelor of Kiswahili, Bachelor of Kiswahili Linguistics and Bachelor of Translation and Interpretation with a Minimum GPA of 3.8 out of 5 from any recognized University.

1.5.4. Remuneration - PUTS 2.1

1.6. TUTORIAL ASSISTANT – ELECTRONICS AND TELECOMMUNICATION ENGINEERING (1 POST)

1.6.1. Department of Electronics and Telecommunication Engineering

1.6.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.6.3. Qualifications and Experience

Holder of (4) years Bachelor Degree in the field of Telecommunication, Electronics or Mechatronics with a minimum GPA of 3.8 out of 5 or its equivalent; additionally, one must have scored B+ in relevant subject or its equivalent from any recognized University.

1.6.4. Remuneration - PUTS 1.2

1.7. TUTORIAL ASSISTANT – INFORMATION SYSTEMS AND TECHNOLOGY (1 POST)

1.7.1. Department of Information System and Technology

1.7.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.

- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign

1.7.3. Qualifications and Experience

Holder of three (3) years Bachelor Degree in the field of Information Systems, Management Information Systems, Information Technology or related field with a minimum GPA of 3.8 out of 5 or its equivalent; additionally, one must have scored B+ in relevant subject or its equivalent from any recognized University.

1.7.4. Remuneration - PUTS 1.1

1.8. TUTORIAL ASSISTANT – COMPUTER SCIENCE (1 POST)

1.8.1. Department of Computer Science and Engineering

1.8.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.8.3. Qualifications and Experience

Holder of three (3) years Bachelor Degree with a minimum GPA of 3.8 out of 5 in the following fields; Computer Science or Data Science.

1.8.4. Remuneration - PUTS 1.1

1.9. TUTORIAL ASSISTANT - CYBER SECURITY AND DIGITAL FORENSICS (1 POST)

1.9.1. Department of Computer Science and Engineering

1.9.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.

- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.9.3. Qualifications and Experience

Holder of four (4) years Bachelor Degree with a minimum GPA of 3.8 out of 5 in the following fields; Cyber Security and / or Digital Forensics, Computer and Information Security and Computer Network and Information Security.

1.9.4. Remuneration - PUTS 1.2

1.10. TUTORIAL ASSISTANT – MINERAL PROCESSING (1 POST)

1.10.1. Department of Mining and Mineral Processing Engineering

1.10.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.10.3. Qualifications and Experience

Holder of four (4) years Bachelor degree in Metallurgy and Mineral Processing Engineering or Bachelor of Science in Metallurgical Engineering with a minimum GPA 3.8 from an internationally recognized and reputable higher learning institution.

1.10.4. Remuneration - PUTS 1.2

1.11. TUTORIAL ASSISTANT – ENVIRONMENTAL SCIENCES (1 POST)

1.11.1. Department of Environmental Engineering and Management

1.11.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.

- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.11.3. Qualifications and Experience

Holder of three (3) years Bachelor of Science in Environmental Sciences, Environmental Science and Management, Environmental Technology with a minimum GPA 3.8 from an internationally recognized and reputable higher learning institutions.

1.11.4. Remuneration - PUTS 1.1

1.12. TUTORIAL ASSISTANT – CHEMICAL PROCESSING ENGINEERING (2 POSTS)

1.12.1. Department of Petroleum and Energy Engineering

1.12.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.12.3. Qualifications and Experience

Holder of a three (3) years Bachelor of Science in Chemical and Process Engineering with a minimum GPA 3.8 from an internationally recognized and reputable higher learning institutions.

1.12.4. Remuneration - PUTS 1.1

1.13. TUTORIAL ASSISTANT - GEOLOGY (2 POSTS)

1.13.1. Department of Geology

1.13.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.

- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.13.3. Qualifications and Experience

Holder of a three (3) years Bachelor of Science in Geology, Applied Geology, Petroleum Geosciences, Engineering Geology and Petroleum Geology with a minimum GPA 3.8 from an internationally recognized and reputable higher learning institutions.

1.13.4. Remuneration - PUTS 1.1

1.14. TUTORIAL ASSISTANT - GEOINFORMATICS (1 POST)

1.14.1. Department of Geology

1.14.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.14.3. Qualifications and Experience

Holder of a three (3) years Bachelor of Science in Geomatics, Geoinformatics, Geographical Information System and Remote Sensing, and Geospatial Sciences with a minimum GPA 3.8 from an internationally recognized and reputable higher learning institutions.

1.14.4. Remuneration - PUTS 1.1

1.15. TUTORIAL ASSISTANT – ACTUARIAL SCIENCE (1 POST)

1.15.1. Department of Mathematics and Statistics

1.15.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.15.3. Qualifications and Experience

Holder of a three (3) years Bachelor of Science in Actuarial Statistics or Actuarial Science with a minimum GPA of 3.8 out of 5 from any recognized University.

1.15.4. Remuneration - PUTS 1.1

1.16. TUTORIAL ASSISTANT – BIOTECHNOLOGY AND BIOINFORMATICS (1 POST)

1.16.1. Department of Biology

1.16.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.16.3. Qualifications and Experience

Holder of a three (3) years Bachelor of Science in Biotechnology and Bioinformatics with a minimum GPA of 3.8 out of 5 from any recognized University.

1.16.4. Remuneration - PUTS 1.1

1.17. ASSISTANT LECTURER – MATHEMATICS TEACHING (1 POST)

1.17.1. Department of Educational Psychology and Curriculum Studies

1.17.2. Duties and Responsibilities

- i) To undergo an induction course in pedagogic skills for those who had none before.
- ii) To carry out lectures, and conduct tutorials, seminars and practicals for undergraduate programmes.
- iii) To prepare and present case studies.
- iv) To conduct and publish/disseminate research results.
- v) To recognize students having difficulties, intervene and provide help and support.
- vi) To participate in consultancies and community services under supervision.
- vii) To attend workshops, conferences and symposia.
- viii) To perform any other duties that the relevant authorities may assign.

1.17.3. Qualifications and Experience

Holder of Master degree in Education (Mathematics) with minimum GPA of 4.0 from any recognized University and Holder of a three (3) years Bachelor of Education in Science or Bachelor of Science with Education (Mathematics) with at least a GPA of 3.8 out of 5 from any recognized University.

1.17.4. Remuneration - PUTS 2.1

1.18. ASSISTANT LECTURER – PHYSICS TEACHING (1 POST)

1.18.1. Department of Educational Psychology and Curriculum Studies

1.18.2. Duties and Responsibilities

- i) To undergo an induction course in pedagogic skills for those who had none before.
- ii) To carry out lectures, and conduct tutorials, seminars and practicals for undergraduate programmes.
- iii) To prepare and present case studies.
- iv) To conduct and publish/disseminate research results.
- v) To recognize students having difficulties, intervene and provide help and support.
- vi) To participate in consultancies and community services under supervision;
- vii) To attend workshops, conferences and symposia.
- viii) To perform any other duties that the relevant authorities may assign.

1.18.3. Qualifications and Experience

Holder of Master degree in Education with a minimum GPA of 4.0 out of 5 from any recognized University and Bachelor of Education in Science (Physics) with a minimum GPA of 3.8 out of 5 from any recognized University.

1.18.4. Remuneration - PUTS 2.1

1.19. ASSISTANT LECTURER – BIOLOGY TEACHING (1 POST)

1.19.1. Department of Educational Psychology and Curriculum Studies

1.19.2. Duties and Responsibilities

- i) To undergo an induction course in pedagogic skills for those who had none before.
- ii) To carry out lectures, and conduct tutorials, seminars and practicals for undergraduate programmes.
- iii) To prepare and present case studies.
- iv) To conduct and publish/disseminate research results.
- v) To recognize students having difficulties, intervene and provide help and support.
- vi) To participate in consultancies and community services under supervision.
- vii) To attend workshops, conferences and symposia.
- viii) To perform any other duties that the relevant authorities may assign.

1.19.3. Qualifications and Experience

Holder of Master of Education with a minimum GPA of 4.0 out of 5 from any recognized University and Bachelor of Education in Science (Biology) with a minimum GPA of 3.8 out of 5 from any recognized University.

1.19.4. Remuneration - PUTS 2.1

1.20. ASSISTANT LECTURER – CHEMISTRY TEACHING (1 POST)

1.20.1. Department of Educational Psychology and Curriculum Studies

1.20.2. Duties and Responsibilities

- i) To undergo an induction course in pedagogic skills for those who had none before.
- ii) To carry out lectures, and conduct tutorials, seminars and practicals for undergraduate programmes.
- iii) To prepare and present case studies.
- iv) To conduct and publish/disseminate research results.
- v) To recognize students having difficulties, intervene and provide help and support.
- vi) To participate in consultancies and community services under supervision.

vii) To attend workshops, conferences and symposia.

viii) To perform any other duties that the relevant authorities may assign.

1.20.3. Qualifications and Experience

Holder of Master degree in Education with a minimum GPA of 4.0 out of 5 from any recognized University and Bachelor of Education in Science (Chemistry) with a minimum GPA of 3.8 out of 5 from any recognized University.

1.20.4. Remuneration - PUTS 2.1

1.21. TUTORIAL ASSISTANT– CHEMISTRY (1 POST)

1.21.1. Department of Educational Psychology and Curriculum Studies

1.21.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.21.3. Qualifications and Experience

Holder of Bachelor of Education in Science (Chemistry) or Bachelor of Science with Education (Chemistry) with a GPA of 3.8 out of 5 from any recognized University.

1.21.4. Remuneration - PUTS 1.1

1.22. TUTORIAL ASSISTANT – BUSINESS ADMINISTRATION (1 POST)

1.22.1. Department of Business Administration and Management

1.22.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.

- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.22.3. Qualifications and Experience

Holder of a three (3) years Bachelor degree in Business Administration with a minimum GPA of 3.8 out of 5 from any recognized University.

1.22.4. Remuneration - PUTS 1.1

1.23. TUTORIAL ASSISTANT – ECONOMICS (1 POST)

1.23.1. Department of Economics

1.23.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.23.3. Qualifications and Experience

Holder of a three (3) years Bachelor degree in the following areas specialization: Bachelor of Economics, Bachelor of Economics and Finance, Bachelor of Economics and Statistics, Bachelor of Economics and Sociology, Environmental Economics and Policy, Agricultural Economics and Agribusiness with a minimum GPA of 3.8 out of 5 from any recognized University.

1.23.4. Remuneration - PUTS 1.1

1.24. TUTORIAL ASSISTANT – ACCOUNTING (1 POST)

1.24.1. Department of Accounting and Finance

1.24.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.

- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.24.3. Qualifications and Experience

Holder of a three (3) years Bachelor of Commerce in Accounting, Bachelor of Commerce in Accounting and Finance, Bachelor Degree in Accounting, Bachelor of Business Administration in Accounting and Finance with minimum GPA 3.8 out of 5 from any recognized University.

1.24.4. Remuneration - PUTS 1.1

1.25. TUTORIAL ASSISTANT – INTERNATIONAL BUSINESS (1 POST)

1.25.1. Department of Business Administration and Management

1.25.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.25.3. Qualifications and Experience

Holder of Bachelor's degree in International Business or International Trade with a minimum GPA 3.8 out of 5 from any recognized University.

1.25.4. Remuneration - PUTS 1.1

1.26. TUTORIAL ASSISTANT – NURSING EDUCATION (1 POST)

1.26.1. Department of Nursing Management and Education

1.26.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.

- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.26.3. Qualifications and Experience

Holder of a four (4) years Bachelor Science in Nursing with a GPA of 3.8 out of 5 from any recognized University. Applicants must hold a valid registration to practice issued by Tanzania Nursing and Midwifery Council or any other recognized body.

1.26.4. Remuneration - PUTS 1.2

1.27. TUTORIAL ASSISTANT – PUBLIC HEALTH (1 POST)

1.27.1. Department of Public Health and Community Nursing

1.27.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.27.3. Qualifications and Experience

Holder of a four (4) years Bachelor of Science in Nursing, Clinical Nutrition and Dietetics, Pharmacy, Medical Sociology, Medical Psychology, Medical Laboratory Sciences or any other relevant in the field of Public Health with a GPA of 3.8 out of 5 from any recognized University.

1.27.4. Remuneration - PUTS 1.2

1.28. TUTORIAL ASSISTANT – NURSING ONCOLOGY (2 POSTS)

1.28.1. Department of Clinical Nursing

1.28.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.

- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.28.3. Qualifications and Experience

Holder of a four (4) years Bachelor of Science in Nursing with a GPA of 3.8 out of 5 from any recognized University. Applicants must hold a valid registration to practice issued by Tanzania Nursing and Midwifery Council or any other recognized body.

1.28.4. Remuneration - PUTS 1.1

1.29. TUTORIAL ASSISTANT – ORTHODONTICS (1 POST)

1.29.1. Department of Dentistry and Dental Science

1.29.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.29.3. Qualifications and Experience

Holder of Doctor of Dental Surgery (DDS) or Doctor of Dental Medicine (DMD) with B pass in Orthodontics and a GPA of 3.8 or above from a recognized Institutions. Applicants must be registered and recognized as dental practitioner by Medical Council of Tanganyika.

1.29.4. Remuneration - PUTS 1.3

1.30. TUTORIAL ASSISTANT – PROSTHODONTICS (1 POST)

1.30.1. Department of Dentistry and Dental Science

Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.

- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.30.2. Qualifications and Experience

Holder of Doctor of Dental Surgery (DDS) or Doctor of Dental Medicine (DMD) with B pass in Restorative dentistry or Prosthodontics and a GPA of 3.8 or above from a recognized Institutions. Applicants must be registered and recognized as dental practitioner by Medical Council of Tanganyika.

1.30.3. Remuneration - PUTS 1.3

1.31. TUTORIAL ASSISTANT – BIOCHEMISTRY (1 POST)

1.31.1. Department of Medical Biochemistry

1.31.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.31.3. Qualifications and Experience

Holder of Doctor of Medicine (MD) or Bachelor of Medicine and Bachelor of Surgery (MBBS) or Bachelor of Veterinary Medicine (BVM) or BSc Molecular Biology with B pass in Biochemistry and a GPA of 3.8 or above from a recognized Institutions.

1.31.4. Remuneration - PUTS 1.3

1.32. TUTORIAL ASSISTANT – PEDIATRICS AND CHILD HEALTH (2 POSTS)

1.32.1. Department of Pediatrics and Child Health

1.32.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.32.3. Qualifications and Experience

Holder of Doctor of Medicine (MD) or Bachelor of Medicine and Bachelor of Surgery (MBBS) with B pass in Pediatrics and Child Health and a GPA of 3.8 or above from a recognized Institutions. Applicants must be registered and recognized as general practitioner by Medical Council of Tanganyika (MCT).

1.32.4. Remuneration - PUTS 1.3

1.33. TUTORIAL ASSISTANT – EMERGENCY MEDICINE (2 POSTS)

1.33.1. Department of Internal Medicine

1.33.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.33.3. Qualifications and Experience

Holder of Doctor of Medicine (MD) or Bachelor of Medicine and Bachelor of Surgery (MBBS) with B pass in Emergency Medicine or Internal Medicine or General Surgery or Pediatrics & Child Health and a GPA of 3.8 or above from a recognized Institutions. Applicants must be registered and recognized as general practitioner by Medical Council of Tanganyika (MCT).

1.33.4. Remuneration - PUTS 1.3

1.34. TUTORIAL ASSISTANT – OPHTHALMOLOGY (1 POST)

1.34.1. Department of Ophthalmology

1.34.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.34.3. Qualifications and Experience

Holder of Doctor of Medicine (MD) or Bachelor of Medicine and Bachelor of Surgery (MBBS) with B pass in Ophthalmology and a GPA of 3.8 or above from a recognized Institutions. Applicants must be registered and recognized as general practitioner by Medical Council of Tanganyika (MCT).

1.34.4. Remuneration - PUTS 1.3

1.35. TUTORIAL ASSISTANT – BIOMEDICAL ENGINEERING (2 POSTS)

1.35.1. Department of Microbiology and Parasitology

1.35.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.35.3. Qualifications and Experience

Holder of Bachelor of Science in Biomedical Engineering (BScBME) or Bachelor of Science in Clinical Engineering (BScCE), with an average of B pass or overall GPA of 3.8 and above from any recognized University. Applicants must be registered and recognized as biomedical practitioners in their fields by their relevant professional Boards/Councils.

1.35.4. Remuneration - PUTS 1.2

1.36. TUTORIAL ASSISTANT – PSYCHIATRY AND MENTAL HEALTH (1 POST)

1.36.1. Department of Psychiatry and Mental Health

1.36.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign

1.36.3. Qualifications and Experience

Holder of Doctor of Medicine (MD) or Bachelor of Medicine and Bachelor of Surgery (MBBS) with B pass in Psychiatry and Mental Health and a GPA of 3.8 or above from a recognized Institutions. Applicants must be registered and recognized as general practitioner by Medical Council of Tanganyika (MCT).

1.36.4. Remuneration - PUTS 1.3

1.37. TUTORIAL ASSISTANT – PARASITOLOGY AND ENTOMOLOGY (1 POST)

1.37.1. Department of Microbiology and Parasitology

1.37.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign

1.37.3. Qualifications and Experience

Holder of Doctor of Medicine (MD) or Bachelor of Medicine and Bachelor of Surgery (MBBS) or Bachelor of Veterinary Medicine (BVM) with B pass in Parasitology Entomology and a GPA of 3.8 or above from a recognized Institutions.

1.37.4. Remuneration - PUTS 1.3

1.38. TUTORIAL ASSISTANT – CLINICAL ONCOLOGY (1 POST)

1.38.1. Department of Internal Medicine

1.38.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign

1.38.3. Qualifications and Experience

Holder of Doctor of Medicine (MD) or Bachelor of Medicine and Bachelor of Surgery (MBBS) with B pass in Internal Medicine or Pathology and a GPA of 3.8 or above from a recognized Institutions. Applicants must be registered and recognized as general practitioner by Medical Council of Tanganyika (MCT).

1.38.4. Remuneration - PUTS 1.3

1.39. TUTORIAL ASSISTANT – HEMATOLOGY AND BLOOD TRANSFUSION (1 POST)

1.39.1. Department of Internal Medicine

1.39.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign

1.39.3. Qualifications and Experience

Holder of Doctor of Medicine (MD) or Bachelor of Medicine and Bachelor of Surgery (MBBS) with B pass in Pathology or Hematology & Blood Transfusion or Internal Medicine and a GPA of 3.8 or above from a recognized Institutions. Applicants must be registered and recognized as general practitioner by Medical Council of Tanganyika (MCT).

1.39.4. Remuneration - PUTS 1.3

1.40. TUTORIAL ASSISTANT – COMMUNITY MEDICINE (1 POST)

1.40.1. Department of Community Medicine

1.40.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign

1.40.3. Qualifications and Experience

Holder of Doctor of Medicine (MD) or Bachelor of Medicine and Bachelor of Surgery (MBBS) with B pass in Community Medicine and a GPA of 3.8 or above from a recognized Institutions. Applicants must be registered and recognized as general practitioner by Medical Council of Tanganyika (MCT).

1.40.4. Remuneration - PUTS 1.3

1.41. ASSISTANT LECTURER – INDUSTRIAL PHARMACY (1 POST)

1.41.1. Department of Pharmacy and Pharmaceutical Science

1.41.2. Duties and Responsibilities

- i) To undergo an induction course in pedagogic skills for those who had none before.
- ii) To carry out lectures, and conduct tutorials, seminars and practicals for undergraduate programmes.
- iii) To prepare and present case studies.
- iv) To conduct and publish/disseminate research results.
- v) To recognize students having difficulties, intervene and provide help and support.

- vi) To participate in consultancies and community services under supervision.
- vii) To attend workshops, conferences and symposia.
- viii) To perform any other duties that the relevant authorities may assign.

1.41.3. Qualifications and Experience

Holder of Master of Pharmacy in Industrial Pharmacy (MPharm - Industrial Pharmacy) with a GPA of 4.0 or above and Bachelor of Pharmacy (BPharm) or Doctor of Pharmacy (DPharm) with a GPA of 3.8 or above from a recognized Institutions. Applicants must be registered and recognized as Pharmacist by Pharmacy Council (PC).

1.41.4. Remuneration - PUTS 2.1

1.42. ASSISTANT LECTURER – MEDICAL LABORATORY (1 POST)

1.42.1. Department of Microbiology and Parasitology

1.42.2. Duties and Responsibilities

- i) To undergo an induction course in pedagogic skills for those who had none before.
- ii) To carry out lectures, and conduct tutorials, seminars and practicals for undergraduate programmes.
- iii) To prepare and present case studies.
- iv) To conduct and publish/disseminate research results.
- v) To recognize students having difficulties, intervene and provide help and support.
- vi) To participate in consultancies and community services under supervision.
- vii) To attend workshops, conferences and symposia.
- viii) To perform any other duties that the relevant authorities may assign.

1.42.3. Qualifications and Experience

Holder of Master of Science in Medical Laboratory Sciences with a GPA of 4.0 or above and Bachelor of Medical Laboratory Sciences (BMLS) or Bachelor of Health Laboratory Sciences (BSchHLS) with a GPA of 3.8 or above and from a recognized Institutions. Applicants must be registered and recognized by Health Laboratory Practitioners Council (HLPC).

1.42.4. Remuneration - PUTS 2.1

1.43. TUTORIAL ASSISTANT – LAW (4 POSTS)

1.43.1. School of Law

1.43.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign.

1.43.3. Qualifications and Experience

Holder of Bachelor of Laws (LLB) with a minimum GPA of 3.8 out of 5 and from a recognized University.

1.43.4. Remuneration - PUTS 1.1

1.44. TUTORIAL ASSISTANT– PROJECT PLANNING MANAGEMENT (1 POST)

1.44.1. Institute of Development Studies

1.44.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign

1.44.3. Qualifications and Experience

Holder of three (3) years Bachelor Degree in Project Planning Management with a Minimum GPA of 3.8 out of 5 from any recognized University.

1.44.4. Remuneration - PUTS 1.1

1.45. TUTORIAL ASSISTANT– CHINESE LANGUAGE (2 POSTS)

1.45.1. Confucius Institute

1.45.2. Duties and Responsibilities

- i) This is a training post; the staff is required to undergo a Master's Degree training programme.
- ii) Undergo an induction course in pedagogic skills for those who had none before.
- iii) Understudy senior members, including attending lectures, seminars, tutorials and practical training.
- iv) To conduct tutorials, seminars and practicals.
- v) Assist in research, consultancies and outreach activities.
- vi) To perform any other duties that the relevant authorities may assign

1.45.3. Qualifications and Experience

Holder of three (3) years Bachelor Degree in Chinese Language from any recognized University with a minimum GPA 3.8 out of 5 from any recognized University.

1.45.4. Remuneration - PUTS 1.1

GENERAL CONDITIONS

- i. All applicants must be Citizens of Tanzania with an age not above 45 years;
- ii. **An applicant with special needs/case (disability) is supposed/advised to indicate for UDOM attention.**
- iii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers;
- iv. Applicants should apply on the strength of the information given in this advertisement;
- v. Applicants must attach their certified copies of the following certificates: -
 - PhD/Master/Degree/Advanced Diploma/Diploma/Certificates;
 - PhD/Master/Degree/Advanced Diploma/Diploma transcripts;
 - Form IV and Form VI National Examination Certificates;
 - Professional Registration and Training Certificates from respective Registration or Regulatory Bodies, (where applicable);
 - Birth certificate;
- vi. Attaching copies of the following certificates is strictly not accepted: -
 - Form IV and form VI results slips;
 - Testimonials and all Partial transcripts;
- vii. An applicant must upload recent Passport Size Photo in the Recruitment Portal;

- viii. An applicant who is retired from the Public Service for whatever reason should not apply;
- ix. An applicant should indicate three reputable referees with their reliable contacts;
- x. The National Examination Council of Tanzania (NECTA) should verify certificates from foreign examination bodies for Ordinary or Advanced level education.
- xi. The Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE) should verify certificates from foreign Universities and other training institutions;
- xii. Certificates from foreign Universities should bare a GPA calculated (out of five (5) grade points) by Tanzania Commission for Universities (TCU).
- xiii. A signed application letter should be written either in Swahili or English and Addressed to ***Vice Chancellor, University of Dodoma (UDOM), and P.O. Box 259, Dodoma.***
- xiv. Deadline for application is 11th January, 2026;
- xv. Only shortlisted candidates will be informed on the date of interview and;
- xvi. Presentation of forged certificates and other information will necessitate to legal action;

NOTE: All applications must be sent through the Recruitment Portal by using the following address; <http://portal.ajira.go.tz/http://portal.ajira.go.tz/> not otherwise <http://portal.ajira.go.tz/> (This address also can be found at PSRS Website, Click 'Recruitment Portal')

Released by:

**VICE CHANCELLOR
UNIVERSITY OF DODOMA (UDOM)**